



Accessing your Zoom Rock Choir Session

This document will aim to guide you through the process of connecting to your Rock Choir Session via Zoom. How you connect will depend on what device you are using. Scroll through the pages below to find the instructions for the device you are using. **If you cannot find the device you are using, or have any problems, please visit <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting> for more information, or contact your Choir Leader.**

Here is an instructional video on how to access your new video tutorial resources:
<https://youtu.be/Puftyktqlao>


Windows/Mac (desktop or laptop)

Option #1

1. This option applies for if you have been given a link for your Choir Session, as shown in the **example** below:

<https://us04web.zoom.us/j/691883385>

2. By clicking this link, or copying the link into your browser searchbar, you should be directed straight to the Zoom website and you will join the session automatically.
3. If it is your first time joining a session, you may be asked to download the Zoom application onto your device. A window will appear at the bottom of your screen, as shown below:



What do you want to do with
Zoom_o42l8sofizku_bf8e87c8e70e0027.exe (76.3 KB)?
From: us04launcher.zoom.us

Run

Save

Cancel

4. Click 'Run', and once Zoom has downloaded onto your device, you will be directed to your Choir Session.
5. Once you are in your session:
6. In the top right corner, there will be a button saying either 'Gallery View' or 'Speaker View', or in some modes they are replaced by a grid icon. By clicking this button and switching the views, you will be able to either see the entire choir (Gallery View) or predominantly the Choir Leader (Speaker View), depending on your preference.
7. By clicking on these two icons at the bottom left on your screen, you will be able to stop/start your video feed and mute/unmute your microphone:





Option #2

1. Open the Zoom website: <https://zoom.us/>
2. Click 'Join a Meeting'.
3. Enter your 'Meeting ID number' which will be sent to you in one of the formats below:

Meeting ID

691-883-385

OR

Join URL:

<https://us04web.zoom.us/j/691883385>

4. Enter your 'Display Name' – this will be the name others can see whilst you are in the session, please enter your full name so we can mark you present on our register.

Join a Meeting

Meeting ID or Personal Link Name

Grant MacLaren

- Do not connect to audio
- Turn off my video

5. Do not select either of the boxes below display name.
6. Click 'Join'.
7. Once in your session:
8. In the top right corner, there will be a button saying either 'Gallery View' or 'Speaker View', or in some modes they are replaced by a grid icon. By clicking this button and switching the views, you will be able to either see the entire choir (Gallery View) or predominantly the Choir Leader (Speaker View), depending on your preference.
9. By clicking on these two icons at the bottom left on your screen, you will be able to stop/start your video feed and mute/unmute your microphone:





Android (phone or tablet)

Option #1

1. This option applies for if you have been given a link for your Choir Session, as shown in the **example** below:

<https://us04web.zoom.us/j/691883385>

2. By clicking this link, you will be directed to the Zoom site.
3. If you have *already downloaded the Zoom app* (ZOOM Cloud Meetings), you will be able to press 'Join Meeting' and be directed through the app to your Choir Session
OR
If you have *not downloaded the app*, you will see an option to download the app from Google Play (ZOOM Cloud Meetings). Once you have downloaded the app, return to the link shown in Step 1. Click the link and you will be directed through the Zoom app to your Choir Session.
4. Once you are in your session:
5. If you tap the screen in the middle, the controls along the bottom will disappear and will be replaced by three dots. These dots indicate that you can swipe left or right to see different views. You will either be able to see the entire choir (Gallery View) or predominantly the Choir Leader (Speaker View), depending on your preference.
6. By clicking on these two icons at the bottom left on your screen, you will be able to stop/start your video feed and mute/unmute your microphone:





Option #2

1. Open the Zoom mobile app. If you have not downloaded the Zoom mobile app (ZOOM Cloud Meetings) yet, you can download it from the Google Play Store.
2. Tap 'Join a Meeting'.
3. Enter your 'Meeting ID number' which will be sent to you in one of the formats below:

Meeting ID

691-883-385

OR

Join URL:

<https://us04web.zoom.us/j/691883385>

4. Enter your 'Display Name' – this will be the name others can see whilst you are in the session, please enter your full name so we can mark you present on our register.



5. Do not select either of the boxes below display name.
6. Click 'Join Meeting'.
7. Once in your session:
8. If you tap the screen in the middle, the controls along the bottom will disappear and will be replaced by three dots. These dots indicate that you can swipe left or right to see different views. You will either be able to see the entire choir (Gallery View) or predominantly the Choir Leader (Speaker View), depending on your preference.
9. By clicking on these two icons at the bottom left on your screen, you will be able to stop/start your video feed and mute/unmute your microphone:





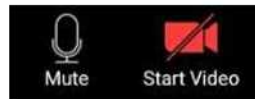
iOS (iPhone or iPad)

Option #1

1. This option applies for if you have been given a link for your Choir Session, as shown in the **example** below:

<https://us04web.zoom.us/j/691883385>

2. By clicking this link, you will be directed to the Zoom site.
3. If you have *already downloaded the Zoom app* (ZOOM Cloud Meetings), you will be able to press 'Join Meeting' and be directed through the app to your Choir Session
OR
If you have *not downloaded the app*, you will see an option to download the app from the App Store (ZOOM Cloud Meetings). Once you have downloaded the app, return to the link shown in Step 1. Click the link and you will be directed through the Zoom app to your Choir Session.
4. Once you are in your session:
5. On the left, there will be an icon saying either 'Switch to Gallery View' or 'Switch to Active Speaker'. By clicking this button and switching the views, you will be able to either see the entire choir (Gallery View) or predominantly the Choir Leader (Speaker View), depending on your preference.
6. By clicking on these two icons at the bottom left on your screen, you will be able to stop/start your video feed and mute/unmute your microphone:





Option #2

1. Open the Zoom mobile app. If you have not downloaded the Zoom mobile app (ZOOM Cloud Meetings) yet, you can download it from the App Store.
2. Tap 'Join a Meeting'.
3. Enter your 'Meeting ID number' which will be sent to you in one of the formats below:

Meeting ID

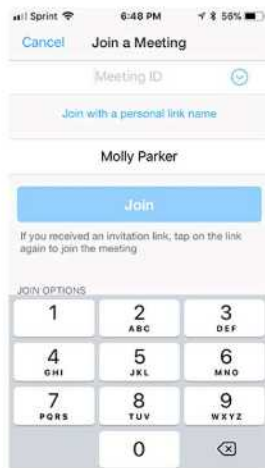
691-883-385

OR

Join URL:

<https://us04web.zoom.us/j/691883385>

4. Enter your 'Display Name' – this will be the name others can see whilst you are in the session, please enter your full name so we can mark you present on our register.



5. Do not select either of the boxes below regarding audio or video.
6. Click 'Join Meeting'.
7. Once in your session:
8. On the left, there will be an icon saying either 'Switch to Gallery View' or 'Switch to Active Speaker'. By clicking this button and switching the views, you will be able to either see the entire choir (Gallery View) or predominantly the Choir Leader (Speaker View), depending on your preference.
9. By clicking on these two icons at the bottom left on your screen, you will be able to stop/start your video feed and mute/unmute your microphone:

